

Minutes - CIH staff meeting Monday 18th of May 2020, 1300-1400, Assembly area at CIH, ODH, 5th floor – and in addition, on Zoom

Present: Bente, Gunhild, Theogene, Elinor, Thorkild, Ane J., Ingunn, Marte, Ingvild S., Cathrine, Daniel, Sven Gudmund, Ane S., Elisabeth, Anne Berit (minutes).

Agenda:

1. Minutes from 11/5. Please find the minutes here: <https://www.uib.no/en/cih/72009/staff-meetings#2020>

2. **Reflections on the corona situation.** Bente thank everyone for all their efforts making it possible to maintain activity at CIH during lock down.

Short inputs for a note – before we forget, what was important for us at CIH:

The lock down gave us huge challenges. A digital kickstart long overdue. All master courses had to be made digital. Some students experienced the new situation as positive, but many felt lonely and isolated. Future digital courses must be best practices based. A pedagogic shift. This shift demand lots of support from IT personnel and the administration. Several experienced this support as adequate at CIH.

However, some lacked such support from the Faculty, especially related to doctors working at Haukeland, who CIH have co-operated with during teaching. Zoom and other digital tools do not comply with all security restrictions at the hospital. Doctors often had to teach without being able to deliver the quality they wanted for their students. The faculty must become better at facilitating digital solutions where there are security restrictions.

Many administrative support functions, such as finance, have benefited from new digital routines. It is hard to imagine how we can go back to old manual and paper-based solution. CIH hope UiB will continue developing secure digital solutions in general, especially routines facilitating signature and authentications. Now that most of our activity are digitalized data security becomes very important. CHI expects UiB to take all these security issues seriously. Many working hours are spent attending online meetings. This feels both effective and exhausting. Our regular morning meetings at 830 have been useful and unifying, allowing us to stay updated. This meeting has not been mandatory but served as a flexible information channel. Although digital meetings are easily accessible, and efficient, home office is not always effective. For many of us working from home is not the same as working from our office. We miss meeting colleagues and being creative together.

UiB is perceived as too strict regarding some of the implemented measures, like not allowing access to all buildings. Such strict measures should be knowledge-based, which they were not perceived to be.

3. **Strategy work must continue**

Planning towards board meeting 16/6. Bente presented CIH vision and mission with comments from the advisory group. Bente, together with a few others will draft a strategy text for all to comment on next staff meetings 25. May and 8. of June. Both meetings will be used for further strategy discussions.

4. **Information sharing**

New employee in administration Elisabeth Hove, economy, Welcome to CIH!
Process on applications – RCN 20/5, Norhed 26/6 – nothing new.

Plan for spring webinar/midways/dissertations enclosed –

<http://vedlegg.uib.no/?id=578c50dacbb87fe8b62ca28b7daa19cb>

Master seminars –ok for spring –plans to be developed for autumn

Planning on campus teaching in autumn. The situation seems to be improving, but we have not received any new information on this issue. To be continued.

5. AOB

The lock down has consequences for research progress. PhD candidates lack adequate information on how to secure compensation for lost time. There is no information from UiB central, all faculties send different signals. UiB must make sure all PhD candidates are treated equally. We need an official web page with correct and updated information. Bente checks facts with Marte and the Faculty.

Home office is still the main rule but IGS and the Faculty encourage us to come back to our offices at ODH. If you plan a return, find more information here:

<https://www.uib.no/korona/135773/koronatiltakene-slipper-gradvis-opp-uib-d%C3%B8rene-%C3%A5pnes-flere>

Keep distance

Wash hands often

Do not use public transport in rush hours

Stay at home if you are not well